

Dear Hospital Licensed Health Center Provider:

Since FY 2005, the HLHC cost report moved to a web-based submission of the HLHC cost report via INET. The Division expects that the FY 2008 HLHC cost report was made available as of March 1, 2009. The cost report has a due date of May 15, 2009.

Pursuant to 114.1 CMR 42.00, all Acute Hospitals with affiliated Hospital Licensed Health Center(s) (hereinafter HLHC's) are required to submit a completed HLHC cost report. Failure by an eligible provider to submit accurate and timely information as required in 114.1 CMR 42.00 may result in a penalty. Providers should utilize the attached user guide instructions which outline how to navigate through the INET cost report and how to submit the cost report to the Division.

If the person who will file the HLHC cost report via INET does not already have an INET User Agreement on file with the Division for purposes of this report, then you need only contact us and let us know you will be filing the HLHC Cost report. Providers may email requests indicating that they would like to have an HLHC filing record added to their account. Email requests should be sent to [Shelley.Fortier@state.ma.us](mailto:Shelley.Fortier@state.ma.us).

Providers who have questions about the HLHC cost report should contact the Division's Help Desk at (800) 609-7232.

Respectfully,

Peg O'Brien  
Chief Auditor/Intake Manager